Swivl Guide: Creating/Joining Groups

1. Go to Swivl.com and log-in to your Swivl account. (If you do not have a Swivl account, please email education.services@lehman.cuny.edu.)

2. Click on the “Groups” link under the “Shared with Me” section on the left navigation bar.
3. Once in the Groups, click on “Add New Group” located on the right side of the screen.
4. Create a Group name. (Optional: You can add descriptions). Choose your preferred settings.
5. Click on the group. Select “Members” tab at the top of the screen. Click the green “+Add new members” button on the left side of the screen.

6. Your new members will receive a group invitation. Once they log-in to their Swivl account, your group will be listed as one of their options.