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The City University of New York

Directions for Activating Your College e-mail Account

A: Type the following address in your browser address bar:
www.bing.com or www.live.com

B: Enter your Windows Live ID: Your windows Live ID is as follows: Firstname.Lastname@lc.cuny.edu Example: Mary.Johnson@lc.cuny.edu (Your ID is not Case Sensitive) YOU MUST ENTER YOUR ENTIRE ID, including "@lc.cuny.edu"

C: Enter your Password. If you are activating for the first time, your password will be: MJ19910921 (Birth Year, Month and Date)

D: Press Sign-In and You will be asked to enter your password again and CHANGE YOUR PASSWORD. YOU MUST CHANGE YOUR PASSWORD. When your change your password to one other than the default that you signed in with, IT IS CASE SENSITIVE You will also be asked a series of questions and an alternate e-mail address. Answer the questions and alternate e-mail address and you are finished. You are now ready to sign in to your Lehman College e-mail account.

Special Notes on E-mail

Your Lehman College e-mail account is yours forever !
You receive 2-GB of Storage Space and Virus File Scanning
Your Lehman College e-mail is FREE !!!

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