Eastern Queens Alliance, Inc.
A Federation of Civic Associations
in Southeast Queens

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PLEASE POST!

Part-Time Environmental Education Instructor & Environmental Education Project Intern

Duties: Adapt, develop, and co-teach curricula and materials for hands-on environmental education workshops and fieldtrips with a focus on estuaries, salt/freshwater wetland ecosystems (Workshops take place in local schools and parks.); Assist with outreach, scheduling, and coordination of project activities; Keep records of all project activities, prepare and submit invoices for contracted services to the Eastern Queens Alliance; Help maintain live animal exhibit. Attend EQA Idlewild Park Preservation Committee meetings and report on project activities.

Where: EQA Office Headquarters, Springfield and Idlewild Parks located in Southeast Queens.

Qualifications: Graduate Student, Senior or Junior Undergraduate with major or equivalent in environmental studies, biology, natural resources, environmental science education along with strong desire to work with a variety of people, especially children. Must have strong organizational, interpersonal, oral and written communication skills and high level of self-motivation, enthusiasm, and initiative. Internship must be university/college sanctioned.

Stipend:
Instructor Position*: Equivalent of $20.00 per hr.
Intern Position#1: Equivalent of $10.00 per hr and/or college credit if applicable.
Intern Position#2: Non-paid., college credit if applicable.

Application:
Interested candidates:
Send cover letter and resume to tamaramitchell@easternqueensalliance.org or Mail to Eastern Queens Alliance, Inc., Idlewild Salt Marsh Mini Environmental Center Project, P.O. Box 300818, Jamaica, New York 11430.

Deadline: Open. Internship filled as soon as suitable candidate identified.

*Applicants must have open availability and must be able to start ASAP.