

LEHMAN COLLEGE

The City University of New York
Office of Academic Standards and Evaluation

SECOND BACHELOR DEGREE — AREA OF CONCENTRATION

Print Name

Social Security Number

Signature

Date

This form must be completed by the Major advisor in your new area of specialization by the end of your first semester as a matriculated student and filed with the Office of Academic Advisement in Shuster 280. A copy must be brought to the Registrar in Shuster Hall, Room 106.

The Lehman *Undergraduate Bulletin* outlines the requirements for a second degree:

Lehman College accepts candidates for a second undergraduate degree when specific professional purposes dictate the need and when the second degree represents preparation discrete from the first bachelor's degree. Candidates must complete a minimum of 30 credits in residence, must fulfill the requirements for a major or an interdisciplinary program with a minimum of 50% of the major or interdisciplinary program completed at Lehman College, and must pass a writing examination. Students who do not hold a bachelor's degree from a college where the language of instruction is English must have a TOEFL (Test of English as a Foreign Language) score of 500 for admission. Placement in English courses will be determined by Lehman's evaluation procedures. The undergraduate major for the first degree is usually accepted as the minor for the second degree.

First Degree: School: _____

Degree & Year Awarded: _____

Major: _____

Minor: _____

Second Degree: Courses required at Lehman College (minimum of 30 credits)

B.A. B.S. B.B.A.: B.F.A. in: _____

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Second Bachelor Degree students who did not earn their first bachelor degree in the United States must consult the English Composition Office in Carman Hall, Room 336 about the fulfillment of their English Composition requirement.

TPE result: _____ Date: _____

Composition Course(s) Required (ESL/ENG): _____

English Coordinator: _____

Faculty (Major) Advisor: _____ Date: _____

Academic Advisement (Shuster 280): _____ Date: _____