LEHMANN COLLEGE
The City University of New York
Office of Academic Standards and Evaluation

SECOND BACHELOR DEGREE
AREA OF CONCENTRATION

Print Name __________________________  EMPL ID __________________________

Signature __________________________  Date __________________________

This form must be completed by the Major advisor in your new area of specialization by the end of your first semester as a matriculated student and filed with the Office of Academic Advisement in Shuster 280. A copy must be brought to the Registrar in Shuster Hall, Room 106.

The Lehman Undergraduate Bulletin outlines the requirements for a second degree:

Lehman College accepts candidates for a second undergraduate degree when specific professional purposes dictate the need and when the second degree represents preparation discrete from the first bachelor’s degree. Candidates must complete a minimum of 30 credits in residence, must fulfill the requirements for a major or an interdisciplinary program (with a minimum of half of those credits completed in residence [at Lehman College]), and must pass a writing examination. Students who do not hold a bachelor’s degree from a college where the language of instruction is English must have a TOEFL (Test of English as a Foreign Language) score of 500 for admission. Placement in English courses will be determined by Lehman’s evaluation procedures. The undergraduate major for the first degree is usually accepted as the minor for the second degree.

First Degree: School: ___________________________  Degree & Year Awarded: ___________

Major: ___________________________  Minor: __________________________

Second Degree: Courses required at Lehman College (minimum of 30 credits)


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Second Bachelor Degree students who did not earn their first degree at Lehman College must consult the English Composition Office in Carman Hall, Room 336 about the fulfillment of their English Composition requirement.

TPE result: ____________________              Date: ____________________

Composition Courses Required (ESL/ENG): ______________________________________________

English Coordinator: ________________________________________________________________

Major Advisor: _______________________________              Date: _________________

Academic Advisement: _______________________________              Date: _________________